



Public Health Association of Bangladesh (PHAB)

Dhaka, 28 September, 2020

Minutes of the 4th Executive Committee Meeting

Meeting Venue: Virtual using Zoom platform

<https://us02web.zoom.us/j/89504970308>

Meeting Time: 05:00 to 06:00 PM

Meeting Chaired by: Prof. Shah Monir Hossain

List of the Participants:

1. Prof. Shah Monir Hossain
2. Dr Abu Jamil Faisal
3. Prof Sk. Akhtar Ahmad
4. Prof. Dr. Md. Anower Hussain
5. Dr. Pradip Sen Gupta
6. Dr. Md. Iqbal Kabir
7. Prof Sohel Reza Choudhury
8. Dr. Md. Monsur Ali
9. Prof Saidur Rahman Mashreky
10. Dr Romen Raihan
11. Dr Md. Tajuddin Sikder
12. Dr. Mithila Faruque
13. Palash Chandra Banik
14. Dr. Mohammad Masumul Haque

The 4th Executive Committee Meeting of the Public Health Association of Bangladesh was held on 28 September 2020 using Zoom platform due to COVID-19 pandemic situation. A total of 14 members attended the Meeting.

With the permission of the Chair of the meeting, Prof. Shah Monir Hossain, President of PHAB the Secretary General, Prof Dr Md. Anower Hussain started the meeting with the following agenda:

1. Approval of the last meeting minutes
2. Recent activities report
3. Future activities
4. Miscellaneous

Agenda-wise Discussion:

1. Approval of the last EC meeting minutes:

The 3rd Executive Committee meeting minutes was read out by Dr Mithila Faruque, Joint Secretary by the request of the Secretary General and it was approved.



Public Health Association of Bangladesh (PHAB)

2. Recent activities report:

Secretary General of PHAB presented the activities accomplished after 3rd EC meeting (July 17, 2020) –

Public health dialogue

- Episode-3: Managing non-covid patients during COVID-19 pandemic (26 July)
- Episode-4: Public Health Education in Bangladesh: Scopes & Reality (1st September)
- Episode-5: Public Health and Informatics in Strengthening Health System (20 September)
- Bank account activation in process
- Organization Registration form collection from Social Welfare Office

Dr Masumul Haque collected the form from the Ministry of Social Welfare Office after the lockdown situation was relaxed and described the procedure of registration on the request of the Secretary General.

The following discussions were done regarding the organizational registration –

3 names were proposed for name clearance of the organization as:

- Public Health Association of Bangladesh
- Bangladesh Public Health Association
- Association of Public Health, Bangladesh

It was discussed that we will also need registration of NGO Bureau/Society Act other than Ministry of Social Welfare if we want to get any foreign fund.

- Conduction of a research activity regarding the opportunities and challenges of COVID-19 case management system in Bangladesh
- Submission of dialogue titles for Media Partnership with the Daily Star for the next public health dialogue
- Revise the Constitution of PHAB

3. Future activity plan:

- Follow up of media partnership with the Daily Star
- Promotion of PHAB in future

In this regard, the following discussion were made –

- Dr. Abu Jamil Faisal told that we should work for the promotion of PHAB like the outcome of the webinar should be published in the newspaper and the recommendations should guide the policy makers to think way forward.
-



Public Health Association of Bangladesh (PHAB)

- Dr Romen Raihan discussed about the branding or visibility of PHAB – we can publish the outcome of webinar as a syndicate (4/5 EC members) as sub-editorial whereas these sub-editorial will be very fruitful for policy implications
- Then Prof Shah Monir Hossain, President of PHAB advised to write letters to the policy makers with the proposed recommendations regarding the public health education and career in Bangladesh.
- A guideline can be developed by reviewing the existing guidelines regarding COVID-19
- Dr Abu Jamil Faisel suggested that an Advisory Board of PHAB should be formed and Prof Shah Monir requested Prof Dr Anower and Dr. Abu Jamil Faisel to make a list of the Advisory members by reviewing the life member list of PHAB and submit to the EC meeting for approval.
- Next PHDs can be done on
 - *'New Normalcy & Disease surveillance'* (proposed by Prof Shah Monir)
 - *'Health system strengthening with a bottom of approach'* (proposed by Dr Abu Jamil Faisel)
- Dr Mansur Ali proposed to conduct the Next EC meeting physically at IPH conference room
- Dr Abu Jamil Faisel proposed to form a planning sub-committee for future program planning of the association

Decision:

1. The following 4-members Sub Committee will work together for taking forward the public health education with the recommendations proposed in the public health dialogue– Prof Dr Anower Hussain, Dr Md. Tajuddin, Dr Romen Raihan, Dr Mithila Faruque
This committee will submit 3 letters addressing to the Chairman BMDC (individual authorized body/commission for public health), DG Medical Education (public health career development) and Chairman UGC (undergraduate program opening in the university).
2. Dr Romen was requested to write a newspaper editorial following the report of the Public Health Dialogue Episode 4 & 5. Dr. Tajuddin and Dr. Mithila will help Dr. Romen in this regard.



Public Health Association of Bangladesh (PHAB)

3. The following 3-members Sub Committee will work together to develop a guideline for the management of COVID-19 patients–

Dr Iqbal Kabir, Prof Sohel Reza Choudhury, Dr Abu Jamil Faisel

4. The following planning sub-committee will work together to plan future activities of PHAB

–

Dr Abu Jamil Faisel (Convener),

Members, Dr Romen Raihan, Dr Md Mansur Ali, Dr Iqbal Kabir, Prof Begum Rowshan Ara and Dr Fariha Haseen (if possible)

5. Dr. Abu Jamil Faisel and Prof. Dr. Anower will propose an advisory board in the next EC meeting for approval which can be called recently.

Finally, the chairperson ended the meeting by giving thanks to all the EC members.

Sd/-

(Prof. Dr. Md. Anower Hussain)
Secretary General, PHAB

Sd/-

(Prof. Shah Monir Hossain)
President, PHAB